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TRANSMITTAL SLIP		DATE 169
TO: C/IT		
ROOM NO.	BUILDING	
REMARKS:		
FROM: ADC		
ROOM NO.	BUILDING	EXTENSION

FORM NO. 241
1 FEB 66

REPLACES FORM 36-8
WHICH MAY BE USED.

(47)

1 August 1984

MEMORANDUM FOR: Curriculum Committee

FROM:

[Redacted]

STAT

Assistant Director of Training for Curriculum

SUBJECT:

Draft of Subject Areas/Courses

Attached is a list of subject areas/courses that come to my mind as being appropriate if we were to embark on an executive "development" program for selected middle-level officers. I will want to talk to you individually and collectively about the concept--once we have something on paper to talk about. In the meantime, look over the attached and let me know what you would drop, or add, or de-emphasize.

STAT

[Redacted]

Attachment

Distribution:

D/OTE

DD/OTE

EXO/OTE

[Redacted]

STAT

DRAFT

Executive Development Program

+General Skills

- writing
- briefing
- computer (computer literacy, VM, AIM, ?)
- interpersonal (POCM-like)
- equal opportunity (for women & minorities: "Thriving in Their World")

+Management Skills

- management/supervision in CIA (MDC)
- counseling
- analysis for managers
- budgeting
- leadership/styles, approaches, etc.

CIA Exposure

- mid-career course or equivalent exposure to total Agency
- series of one-week exposures to different offices (at Chief/Dep. Chief level)
- *AIS*

Substance

- USSR
- intelligence futures: impact of technology, collection and analytic trends
- foreign and domestic challenges and opportunities for the U.S.
- *Revolution*